

The 10-Point Process Health Check

A free 5-minute self-assessment for growing businesses

How to use this: Check every statement below that's true for your business right now. No overthinking it. If it's mostly true, check it. Add up your checks at the end to see what it means.

Part 1 — Process & Operations

- ☐ One person is the only one who really knows how to do a specific task or process
- ☐ New hires take more than 2 weeks to become fully productive on their own
- ☐ The same bottleneck or delay keeps coming up in different conversations
- ☐ Work regularly falls through the cracks between teams or departments
- ☐ Nobody can clearly explain why a process is done a certain way, other than "that's just how we've always done it"

Part 2 — Technology & Tools

- ☐ Nobody could quickly list every software subscription the company currently pays for
- ☐ You're paying for two or more tools that do roughly the same job
- ☐ You have software seats or licenses that sit unused
- ☐ Your tools don't talk to each other. Someone manually copies data between systems
- ☐ You're about to make (or recently made) a major software purchase without a clear list of requirements

Your Score

Add up your checks across both sections (out of 10):

0–2	You're in decent shape Your fundamentals are solid. Worth revisiting this checklist again in 6 months as you grow.
3–5	Cracks are starting to show Nothing urgent yet, but these gaps tend to compound as teams grow. Worth a closer look at the specific areas you checked.
6–10	This is costing you real time and money Based on similar businesses we've worked with, this pattern usually points to €10,000+ a year in avoidable cost, whether that's wasted hours, duplicated software spend, or slow onboarding. Worth a proper look.

This is a quick self-check, not a diagnosis. It's meant to point you toward where to look next, not to replace an actual audit.

Want a proper answer instead of a self-check?

A Process Audit gives you a written diagnosis of exactly what's costing you time and money in one area of your business, delivered in 3 business days, from €499.

Book a free 30-minute call: calendly.com/boluwatife-iyiade-groowfuse/30min

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